

**JOHANNESBURG-LEWISTON AREA SCHOOLS  
REGULAR MEETING - BOARD OF EDUCATION  
April 11, 2016**

**CALL TO ORDER**

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:01p.m. in the Lewiston Elementary Media Center.

**ROLL CALL**

**Present** Michael Vogt, , Ursula Owens, Scott Mathewson Nancy Kussrow, Linc Campbell, Frank Claeys, Wendy Huston

**Absent:** None

**Administration:** Superintendent Kay Xenakis-Makowski, Johannesburg Principal Dennis Keck, Lewiston Principal Cyndie Kievit, High School Principal Curt Chrencik

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF MINUTES**

Hearing no objections or corrections, President Vogt approved the minutes of the regular meeting of March 14, 2016 as written.

Ayes: All Motion carried

**MANIFEST OF BILLS- GENERAL FUND/ATHLETICS**

Motion was made by Campbell and supported by Claeys to approve the Manifest of Bills – All Funds in the amount of \$1,551,129.57 .

Ayes: All Motion carried

**FINANCIAL REPORTS**

Financial reports were provided for each internal account.

**CORRESPONDENCE**

None

**BOARD INFORMATION REPORT**

None

**BUDGET UPDATE**

General Fund revenues and expenditures were reported as of April 6, 2016.

**COMMITTEE REPORTS**

**District School Improvement**

Superintendent Makowski reported on the 6<sup>th</sup> grade reconfiguration to middle school. Annual measurable objective targets based on state assessment data for each core area will be used for annual goal setting. The committee discussed the need for an updated Sex Education Committee to review district curriculum annually. Changes to the 2016-2017 school calendar and district provided professional development plan were reviewed.

**Finance Committee**

Superintendent Makowski reported that the committee is recommending a one year extension to the current Auditor contract as proposed in the original bid. Due to the pending merger of First Merit bank and in consideration of streamlining payroll processing a recommendation is being made to close the payroll checking account, consolidate three internal accounts, and open new accounts at Fifth Third Bank. The 2016-2017 budget preparations have begun. With a significant reduction in spring student counts we are currently looking at ways to reduce a \$250,000 to \$275,000 deficit. Superintendent Makowski reported that e-rate bidding for phone service was completed. Frontier was awarded the bid for landline service with significant savings anticipated. Verizon Wireless will continue to provide cellular service with savings due to a decreased number of phones and simplified plans. After reviewing service contracts, several Request for Proposals will be completed for maintenance and grounds contracts.

**Principals**

Mrs. Kievit reported on the ongoing book study. MSTEP preparations began prior to Spring Break with a celebration of the upcoming testing beginning April 12, 2016 with 5th grade. Mrs. Kievit, Shari Axford and Jacqueline Frye are reviewing other district Title I programs to look at staffing and interventions with plans to improve utilization of Title I dollars across the district. A family math night is planned for Wednesday, April 13, 2016.

Mr. Chrencik reported the Robotics team competed in two tournaments placing 20<sup>th</sup> in the second competition after repairing issues discovered during the first tournament. High School testing will start Tuesday, April 12, 2016 with the junior class taking the SAT, and freshman and sophomores completing PSAT testing. An Illuminate data workshop was attended by staff for additional training and to review the Cooperative assessments. A Formative assessment workshop (day to day reflection of student progress) has been postponed due to lack of enrollment. The development of a high school mentoring program is progressing with plans to implement the program during the 2016-2017 school year.

Mr. Keck reported that his staff is ready for MSTEP testing to begin with 5<sup>th</sup> and 8<sup>th</sup> grade Language Arts. He indicated that preliminary, embargoed results are to be available within 48 hours of testing. Mr. Keck reported on the school happenings that make Johannesburg-Lewiston special. A very successful Middle School carnival and PTO Easter Egg Hunt were both well attended by the community. A meeting was held in Lewiston, attended by Mr. Keck, Mrs. Kievit, Mrs. Makowski and parents and current Lewiston 5<sup>th</sup> grade students to answer questions regarding the transition to Middle School. The annual middle school transition meeting has been scheduled for May 19, 2016.

#### **Superintendent**

Superintendent Makowski reported she attended a media training with Tim Skubik as part of the Region II Superintendents meeting. Administration has been working on scheduling for the 2016-2017 school year. A final schedule will be available after Danica Nowak, Counselor attends the COP scheduling meeting. Mrs. Makowski participated in the COPESD Professional Development committee meeting. The committee is working on grant funding to become a host site for administrator training in evaluations. The high school OM World Finals team is planning a spaghetti dinner fundraiser for April 29, 2016 for expenses for their trip to Ames, IA.

#### **PUBLIC COMMENTS**

None

#### **ACTION ITEMS**

##### **Odyssey of the Mind World Finals Trip**

Motion was made by Campbell and supported by Claeys to approve the 2015-2016 Odyssey of the Mind World Finals overnight trip.

Ayes: All Motion carried

##### **Athletic Ticket Prices**

Motion was made by Claeys and supported by Campbell to accept the Athletic Committee recommendation to increase adult ticket prices for the 2016-2017 school year to \$5/adult.

Ayes: All Motion carried

##### **Senior Class Activity**

Motion was made by Huston and supported by Campbell to accept the Fundraising/Class Trip Committee recommendation to limit Senior Class trips to no more than three nights with no school days to be missed unless approved by the Board.

Ayes: All Motion carried

##### **Contract Extension: Auditors**

Motion was made by Owens and supported by Huston to accept the Finance Committee recommendation to exercise the one year extension clause in the current auditors' contract.

Ayes: All Motion carried

##### **Bank Account Closure: Payroll**

Motion was made by Huston and supported by Owens to accept the Finance Committee recommendation to close the Payroll account.

Ayes: All Motion carried

##### **Bank Account Closure: First Merit**

Motion was made by Campbell and supported by Kussrow to accept the Finance Committee recommendation to close the First Merit bank accounts due to merger, and move them to Fifth-Third Bank by June 30, 2016.

Ayes: All Motion carried

##### **Consolidate Internal Accounts**

Motion was made by Campbell and supported by Huston to accept the Finance Committee recommendation to consolidate the three internal checking accounts into one checking account, to be maintained through the district finance program.

Ayes: All Motion carried

**DISCUSSION ITEMS**

**Superintendent Evaluation**

Mrs. Makowski reviewed information previously provided to the Board of Education regarding Superintendent's evaluation. She will prepare information to be presented to the Board at the May meeting for consideration in completing her evaluation.

**Service Contract Renewals**

Requests for Proposal will be completed for large service contracts in an attempt to secure better rates.

**RECESS**

The board took a recess at 6:34 p.m.

**EXECUTIVE SESSION – NEGOTIATIONS**

Motion was made by Campbell and supported by Owens to go into closed executive session for the purpose of negotiations.

Ayes: Campbell, Owens, Claeys, Mathewson, Vogt, Huston, Kussrow

Nays: None

Motion carried

The Board went into closed executive session at 6:41 p.m.

The Board reconvened into an open sessions at 8:07 p.m.

**ADJOURNMENT**

Motion was made by Mathewson and supported by Campbell to adjourn the regular meeting at 8:08 p.m.

Ayes: All     Motion carried

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Michael Vogt, President

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Wendy Huston, Secretary

Submitted by Merisa Campbell for Wendy Huston, Board Secretary